

NEVADA DIVISION OF PUBLIC AND BEHAVIORAL HEALTH (DPBH)
Advisory Committee to Emergency Medical Services (EMS)
MINUTES

October 21, 2020
1:00 P.M.

MEMBERS PRESENT

Markus Dorsey-Hirt	James Wohlers	Bobbie Sullivan
Dr. Dale Carrison	Steven Towne	Sean Burke
Bodie Golla	Dr. Douglas Fraser	

ABSENT

Jon Stevenson II	Carl Bottorf
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IN ATTENDANCE

Jenna Burton	Karen Beckley	Melanie Spencer
Dr. Myron Gomez	Zebulon Nomura	Sandy Wartgow
Linda Anderson	Chris McHan	Andrea Esp
Margot Chappel	Brandon Brady	Vicky Olson
Allison Genco	Lacey Parrott	Dennis Nolan
Larry Goss	Marc Pinkas	Yvette Wintermute
Chris Bosse	Michael Bologlu	

1. Roll call and approval of minutes from meeting on July 22, 2020.

MOTION: Dr. Dale Carrison motioned to approve the minutes from July 22, 2020.

SECOND: Markus Dorsey-Hirt

PASSED: Unanimously

Public Comment – no public comment.

2. Update on activities within the state regarding EMS.

a. Update on the activities of the State Emergency Medical Systems (EMS) Program. – Bobbie Sullivan, EMS Program Manager

Bobbie Sullivan, EMS Program manager informed the committee that she began her new position on Monday, October 19, 2020. She also explained that the program is still down by two members, so staff is pitching in to take on other duties as assigned so they can attempt to keep up with the workload. Bobbie told the committee that staff is finalizing the renewals with an expiration date of March 31, 2020 that was moved to September 28th, 2020 due to the COVID-19 emergency directive. On September 1st, 2020 the program has also started accepting renewals for those with an

expiration date of March 31, 2021. She said Michael Bologlu is finishing up the applications for the mental health transport companies. She explained the application has been completed and tested and is in the final stages. He is currently working on the application for the people who will be staffing those vehicles as well as the quarterly report template that will be required of those companies. Bobbie reminded the committee that Nevada Revised Statutes (NRS) are the law within the State of Nevada and are passed under the Nevada Legislature which meets on a biennium schedule on odd numbered years, so they will be meeting in 2021. The Nevada Administrative Code (NAC) are the administrative regulations within the administration and its subdivisions. She said if the committee recognizes things that are in the NRS or NAC that they would like to see changed, a motion within a committee meeting will not affect that change. She explained there will need to be a sponsorship in the legislature to present a bill draft and follow that through the process of committee meetings. She said the NAC can be changed but it is a lengthy process that involves writing the proposed regulation for review and approval, small business impact statements and other voting that must occur. She said if the committee wants to make changes to the NRS or NAC the EMS Program can investigate providing more training on that process but at this time a motion within a meeting will not affect that change.

- b. Update on the activities of the Emergency Medical Services for Children (EMSC) Committee Members. – Michael Bologlu, EMSC Program Manager**
- Michael Bologlu told the committee that he is currently filling in as the EMSC Program Manager and that the mission of that committee is to reduce the child and youth mortality and morbidity resulting from illness or trauma within the State of Nevada. Our program does transcend EMS and includes hospital care, so the program focuses on pediatric care from dispatch to leaving the hospital and possible counseling from Post-Traumatic Stress Disorder (PTSD) or other follow up care. This year has been kind of hectic since they did lose the previous EMSC Program Manager, Darlene Amarie-Hahn, so he has had to pick up during the middle of their federal fiscal year. He said originally the plan for FY21 was to purchase pediatric restraint systems for ambulance services. He stated it is not a requirement on the inspection sheet for services to have pediatric restraint systems that attach to the gurney and it isn't necessarily feasible for a lot of the rural agencies to purchase new equipment such as these restraint systems so they were looking at several models including the Ambulance Child Restraint (ARC4) and the Pedi-mate restrain systems, which were the most popular options; however, the National Association of State EMS Officials (NASEMO) have formed a committee and realized that there is no National standardized test for these restraint systems so there isn't a way to guarantee that these products are indeed safe. National standardized testing has been started for these products, they are in the first year of implementing this and have been looking for funding. The testing will include full live action crash with full size ambulances

and pediatric crash doll patients in the gurney, explaining this kind of testing is very expensive. Since there is no way of guaranteeing a product is safe the committee decided not to purchase those products until the standardized testing is complete and there is an article telling them which products are safer to use than others. The committee is debating with Health Resources and Services Administration (HRSA) whether they should roll this year's funding over to the next year's budget so they can buy all of the agencies one of these products if deemed safe and if that is not acceptable the committee will be looking to buy other pediatric training supplies. Once he hears back from HRSA whether it will be acceptable to roll over the funding to next year's budget he will be sending out a notice of funding opportunity to the agency coordinators to apply for grant funding. He said they have received a couple applications already, but they would like to receive more by March 31, 2021

c. Update on the activities of the Southern Nevada Health District (SNHD).

There was no one to provide the update for SNHD.

d. Update on the activities of the Washoe County Health District (WCHD).

Vicky Olson introduced herself as the new EMS Coordinator for the WCHD. She informed the committee that they had the regions first free-standing emergency department that open at the end of August and it has been doing very well. They are currently undergoing revisions to their mutual aid evacuation agreement which is their health care facility evacuation agreement. She said they have several mutual aid agreements with many neighboring counties and the facilities in those counties, so they will be working with several different counties and facilities regarding that to get it updated. They are also reviewing their regional ambulance providers franchise. She told member their staff has also started doing drive through flu vaccinations so they will be prepared when the COVID-19 vaccination arrives.

e. Update on the activities of the local EMS agencies

Dennis Nolan provided an update on the activities of the Reno Fire Department. He told the committee that the Reno Fire Department has received CareActs funding which included them hiring a COVID-19 Coordinator, he explained she is working under him and her name is Kim Eastman. She has worked at Regional Emergency Medical Services Authority (REMSA) for a very long time and now she will be coordinator the Fire Departments efforts on follow up, personal protection equipment (PPE), developing policy and procedures and performing testing on city employees. She has also been working with the Health Department on city up a flu point of distribution (pod) which is intended to be there blueprint for the COVID-19 vaccination rollout in January. The Health Department is working closely with agencies and fire department to set up pods where they can have several drive ups. He said the vaccine they were told they would receive is the earliest vaccine that the government had invested in and is a two-part vaccine where you will receive the

second shot twenty-five to thirty days after the first. He was told that Johnson & Johnson is working on one shot vaccine but that is still in the early approval stage. They are anticipating a much larger number of people will want to get this vaccine compared to those who will get a flu shot, possibly greater than 50% of the population but that doubles because you must receive the shot twice. He informed the committee that the department will graduate another academy next month on November 20, 2020. He said they started out with sixteen student and twelve will be graduating, three of which are paramedics. He said most of them will be emergency medical technicians (EMTs). He said a lot of people assume you must be a paramedic to be hired by a fire department but explained that isn't true, they hire all levels of providers.

Dr. Dale Carrison asked Dennis regarding the two-part vaccination. He has read there have been significant reactions to it and he wants to know who selected what vaccination will be given in Nevada or in Reno specifically. He said he has significant concerns with which will be administered and why the two-part vaccine was selected. Dennis said it is his understanding that the vaccination is coming through the State through Department of Health and Human Services (DHHS). Dennis said he can reach out to Steve Shipman who is coordinating the distribution to get him that information. Markus Dorsey-Hirt said it is his understanding that the two-part vaccine has to be deep-cooled at negative seventy degrees Celsius, then it has to be thawed for two days, can only be administered for two weeks and then after that it is expired. He said as an organization they are evaluating the safety of the vaccine before administering to their employees and providers and he thinks all organizations are going to look at that very closely. Dr. Carrison said he is concerned with who is making the decision to administer the two-part vaccine because they need a safe vaccine for this disease and if they don't pick the right one and they start seeing bad reactions it's going to cause significant difficulties within the states communities. Dennis suggested that on behalf of the board they issue a letter to the State Health Officer and state the question was raised during today's meeting with regards to the safety of the upcoming vaccination like who is selecting it, who is supplying it and what are the logistics of it.

Markus provided an update on the activities of REMSA. He said they have started a flu shot program about a month and a half ago for home-bound patients that cannot leave the house. They have administered approximately sixty doses and they are trying to extend it because there has been a lot of interest in it. They have also been performing a lot of swabbing and testing. He said with a work force of nearly five hundred they have only had eight positive cases and continue to protect their work force by providing PPE and testing.

3. Discuss and possible approval of recommendation on the EMSC draft Skills form. – Michael Bologlu, EMSC Program Manager

Michael told the committee members that this item does coincide with agenda item number twelve. He explained that the EMSC Committee has a set number of performance measures assigned by HRSA that they need to meet or beat in order to maintain funding through the Federal government. One of those performance measures is mandating pediatric skills verification for EMS provider certification and licensure renewals. Currently, the skills verification form used does not specify adult or pediatric skills nor does it allow people to differentiate between the two. The EMSC Committee, comprised of a wide variety of expertise including, but not limited to, Nurses, EMTs, Advanced Emergency Medical Technicians (AEMTs), Paramedics and Trauma Doctors have come together during a few of these meetings to create a skill verification form that includes pediatrics but is also realistic for agencies with the least resources to still be able to comply. He said that was a challenge because they wanted to include a lot more, but they can't expect a lot of the rural services that are volunteer based and/or self-funded to be able to buy all the extra training equipment. Michael attached the skill verification form to the chat section for members to review and add onto or approve if they feel it's satisfactory. He said the pediatric population here in Nevada is hovering around 24%, which is higher than most states and there are a lot of pediatric calls here and he doesn't see any reason why they would not include pediatric skills verification on this skills form especially because they are low-frequency, high-stress situations that some EMS providers fear and he thinks that has to do with a lack of training. Michael asked if this item can be revisited during agenda item twelve to allow members time to review the draft skills verification form.

4. Update and discuss the recent legislation codified during the 2019 session regarding Assembly Bill (AB) 129, requiring certain first responders to receive certain training concerning persons with developmental disabilities; AB 317, revisions to provisions governing the licensing and operation of certain medical facilities; and AB 319, revisions to provisions governing professional licensing.

Bobbie told the committee that Michael has been diligently working on this process. She said some of the problems they have encountered when they make modifications to the ImageTrend licensing management system is how that affects everything down stream. She said it is still a work in progress and they are learning a lot as they go. She said Michael has figured out a way to track that training. She said they will work in conjunction with the SNHD to see how they are tracking it. They are confident that the numbers are quite high of those that have completed the training or are scheduled to complete the training before the end of the month, so the next step is to collect all of those numbers. They are hoping by the end of the month they will have something more concrete that they will send out a notification on so everyone can upload that information to their individual account folder. Michael said that he created an application where a provider can go in a submit the required training document and the EMS program would

verify that it was State approved so it can be tracked. He said the application will be a one or two-page application where they will upload their training certificate and sign the application and then submit it; however, there will not be a fee for this application. Once submitted, someone from the EMS program will review the education certificate and approve if appropriate. He said the other option they are considering is to have the provider upload the education certificate into their training section in ImageTrend, instead of doing an entire application and staff can review and approve the training that way. He said allowing providers to upload their certificate into their training section will make it a lot easier. Especially for those who are renewing. He does not recommend implementing a new application at this time since it is already the middle of a renewal cycle.

5. Discuss the higher makeup of the committee and possible approval of recommendations on how to address gaps in membership, including an education position, third services position and tribal position. Requested by Bodie Golla, EMS Advisory Committee Member.

Bodie explained this item has been on the agenda for a couple of different meetings and he thinks they should keep the membership as is. He thinks the committee is seated with enough positions. Markus asked about committee members attendance and how they are handling members who have missed multiple meetings because there has been a couple of members who have been absent more than once. Steven said that is something that he will have to research as far as what is in the rules and bylaws for the committee and report back to the members. Chris McHan said that if a member is not able to perform their duties for the committee, they are supposed to assign an alternate, but he is not aware of any other requirements for attendance. He also said that he believes there should be a position to represent agencies like Elko County EMS, but they understand that is a statute and would require a legislative change.

MOTION: Bodie Golla made a motion to leave the committee membership as is.

SECOND: Markus Dorsey-Hirt

PASSED: Unanimously

6. Update and discuss status on skills verification for providers who are non-working providers, or not affiliated with a permitted service and possible approval of recommendation that these providers are listed as inactive and therefore not required to submit skills verification. – Bobbie Sullivan, EMS Program Manager.

Bobbie explained when they reviewed that regulation, NAC 450B.380, section 3, under renewals, it is a requirement for that certification, and they determined it is not in the best interest of the State or anyone who would be presented with that certification. So, at this time there isn't any avenue to address changing that is an administrative code so it would require an administrative change. She also mentioned that department within the state have been very generous in accommodating most of the candidates that have reached out

to them to have a skills verification done. She said it's not typically on their radar, and it wasn't tracked individually, but she said there were maybe twenty individuals that struggled. She thanked those agencies that included those providers who reached out to them for those skills verifications and were able to accommodate them. Chris mentioned that in the NRS 450B.191, section 3, it mentions that AEMTs and paramedics you have to demonstrate annually your skills.

7. Update on and discuss status with State EMS on the continuing education hours required for renewal of state certification and possible approval of recommendation that said hours should align with the number of required hours for renewal of National Registry of Emergency Medical Technician (NREMT). (Emergency Medical Technician (EMT) 40 hours, Advanced Emergency Medical Technician (AEMT) 50 hours and Paramedic 60 hours.) – Bobbie Sullivan, EMS Program Manager.

Bobbie said this item is addressed under NAC 450B.380 pertaining to the hours required for the renewal and that would require a legislative change. She said that Nevada is not a Mark King Initiative state for the NREMT, so Nevada does not mandate that providers maintain their NREMT and that is a voluntary choice. Some agencies may require it for their providers and that is an individual issue and a provider can choose whether or not to work for that employer. She said if Nevada were to become a Mark King Initiative state it would, based on past reviews and studies, force an undue burden upon some of the rural departments so at this time the current hours are 24 for an EMT, 30 for an AEMT and 40 for the paramedic.

8. Discuss certificates of completion for continuing education and possible approval of recommendation that course coordinator's entry of attendees in ImageTrend suffice for verification of completion in place of physical certificates. – Bobbie Sullivan, EMS Program Manager.

Bobbie explained this is a work in progress that Michael is working on that coincides with what he is doing with the disability training. She said they are still working on making this work and to flow smoothly. Michael said in the past the state has always required students to obtain a certificate of completion for their records and their renewal application whether or not the training was done in the portal or out of the portal. This item is regarding if the training is done in the portal then it will auto populate in the training section within a providers application but it does not provide a certificate and the agenda item is to determine whether or not the State can accept the auto populated information in the portal without the certificate of completion. Michael said they are welcome to use the portal, but the standard says each student must get a certificate of completion after each class. Melanie Spencer said the way the system is developed it is for programs of training and continuing education courses that are submitted to our office for review and approval, once that approval occurs that information merges into the system once the coordinator creates an attendee roster. Training centers do not have

information that has been submitted into the system and hasn't been reviewed by the state office, so they are required to issue certificates of competition to each individual and that's not to say that the programs that submit through our office and gain approval should not additionally be issuing those certificates.

MOTION: Bodie Golla made a motion to have this item included on the next agenda for an update on the status.

SECOND: Markus Dorsey-Hirt

PASSED: Unanimously

9. Discuss State EMS office correspondence procedures and ways to improve the responsiveness of EMS representatives. Possible approval of recommendation for the development of a policy and procedure and distribute to agencies. – Bobbie Sullivan, EMS Program Manager.

Bobbie said that currently EMS staff are still working remotely and also working on surface pros and not full-sized computers so sometimes it's a little bit of a struggle for them to see their screens. She said they have instituted a rotation schedule where one day a week one specific staff member is assigned to answer the general email box so if anyone is reaching out to the EMS office the fastest way to reach one of us is through the healthems@health.nv.gov email address. She said if staff become overwhelmed, which usually occurs during the renewal cycle, then other staff join in to help but if you send an email to that address it will be answered faster because a representative could be out in the field and those emails will go unanswered until they are back in the office. Steve said that his interactions with the agency representatives were certainly done in unprecedented times, with COVID-19 and having to work from home remotely it has definitely been a challenge and a struggle. He said it's definitely not what they are used to, however, his interactions have been very timely and he commends Bobbie and the staff for answering his questions and addressing any concerns he has been working through and he thanked staff for that. Bodie said that this was actually an agenda item he suggested but it wasn't assigned to him and he said basically he intent of this item was because he has talked to other agencies that have agreed this is an ongoing problem, pre-COVID-19, he said he understands the hardships caused by COVID-19, but he thinks the agenda item came up more from a community of people that he has spoken with and it's an untimeliness of emails and phone calls. He said sometimes it could be weeks and sometime not even at all. He said he understands they are dealing with COVID-19 and people are working from home and there are a lot of things that have to be done differently but that is why this agenda item was raised. Steven asked him if there was any specific that he wanted to discuss or recommend as far as policies and procedures. Bodie requested that the EMS office create a policy and procedure on how to address communications and how they respond to them. Dr. Carrison said he understands Bodie's concerns and he understand how the EMS office works but he knows the EMS office is not the only program that has had an overwhelming amount of emails and calls because of COVID-19 and it is a

concern for everyone that sends a message in but on the other hand when the number of messages goes up dramatically and the EMS office is already short staffed by two people he can understand why there is a delay. He said he thinks with what Bobbie said and how the office is dealing with this struggle that they should just ask the office to monitor this and check to make sure that the person assigned to the emails is able to handle the number of them that they receive and if they can't to ask for additional help from other staff. He said he has heard the same thing from other people that they weren't getting answers but he doesn't know that for a fact so he thinks just bringing it up as an informational item may be a solution to the problem. Bodie said he agreed, and it fine leaving this as an informational item only. Bobbie told the committee part of the reason they established the general email account is there are members of the community that will send an email to one staff member and then in a short amount of time they will send another email staff member. If the staff member assigned to address those emails becomes overwhelmed that is when other staff are assigned to help address those emails in a timely manner. Steven said he understands the difficulties with Bobbie coming into her new leadership and being under staffer by 2 people and he said he has always felt that the program has always been understaffed, underfunded and underappreciated. He said he can imagine the nightmare of information that the office receives during the recertification cycle, but we want to work hand in hand with the office.

10. Discuss and make possible approval of a recommendation regarding importing Commission on Accreditation for Pre-Hospital Continuing Education (CAPCE) courses into ImageTrend. – Bobbie Sullivan, EMS Program Manager.

Bobbie said she has been in discussions with ImageTrend about this item and one of the issues at hand is CAPCE as of the last discussion did not want to entertain providing information to a third-party vendors; however, there has been multiple states who have also presented this interest to ImageTrend and their development team is going to look into this again and they have opened conversations with CAPCE again to this issue and they will keep the program updated or Bobbie will reach out to them.

MOTION: Bodie Golla made a motion to have this item included on the next agenda for an update on the status.

SECOND: Dr. Dale Carrison

PASSED: Unanimously

11. Discuss and possible approval of recommendation that State EMS Office develop a policy and procedure on statewide communications of changes that occur within the program, agency EMS Coordinators/Chief personnel changes, and National Standard changes to education and scope of practice. A monthly or quarterly report of who is responsible for Agency Operations Officers and Service Directors to be created and distributed through an agency only listserv. – Bobbie Sullivan, EMS Program Manager.

Bobbie said in some of the departments the state does not become aware of changes within agencies until the permit renewals cycle back around each year so this would be a struggle. She said the changes to the National Standard can be posted to the EMS website and they can be sent out to agencies. Bodie said this item was another one that was discussed at the last meeting and he thinks there should be a list people can get from ImageTrend with the agency's information including the Coordinators/Chief updates. He said he understands some agencies may not update that information for the State, but it shows an attempt from the office to make these statewide communications. He said for example when the previous program manager, Donald Watson left there were many people that were unaware he was no longer with the state. He said people need to know these kinds of changes, so they know who to contact when necessary. Markus agreed saying he thinks the communication of staff changes could definitely be improved. Steven also agreed saying there was no notification that Donald had left but there was a notification when Bobbie was promoted to program manager.

MOTION: Bodie Golla made a motion to have the EMS office develop a policy and procedure on statewide communications to identify leadership changes.
SECOND: Markus Dorsey-Hirt
PASSED: Unanimously

12. Discuss and possible approval of recommendation to have the State EMS Office to update annual inspection sheets, skills sheets and other outdated forms and to develop a policy and procedure for annual review of these forms. – Bobbie Sullivan, EMS Program Manager.

Bobbie asked if the committee would like to continue the discussion from agenda item 3. Steven said yes, they can continue with that item. Chris pointed out that the Skills Verification Form does not have a way to identify whose skills are being verified, which has been a problem with the prior version of this skills form. Michael agreed and said the finalized version of the form will have a section for the providers name and EMS number. Bodie asked Michael if he was expecting the committee to vote on and approve the new skills verification form. Michael said yes, if the committee is ready to approve the form that would be ideal. Bodie asked if Michael would be opposed to including this item on the next agenda to allow more time to renew. Michael said that would work as well. Bobbie informed the committee that staff is in the process of moving the inspection process to the online system so they can nearly eliminate the paper process and she asked if the committee has any suggestion on that. Bodie suggested buretrol be an optional item since many agencies don't have it in their protocols. He also suggested that the sheet be looked at for any other updates based on agencies different protocols. Chris said he was going to suggest the same thing. Steven suggested removing the one-wheel stretcher because they are very expensive to keep and maintain.

MOTION: Bodie Golla made a motion to include the skills verification form on the next agenda to allow the committee time to review the form for any changes or updates needed.

SECOND: Dr. Dale Carrison

PASSED: Unanimously

13. Request State EMS provide training updates and discuss the change to the scope of practice model specific to the inclusion of immunizations. – Bobbie Sullivan, EMS Program Manager.

Bobbie said due to COVID-19 the EMS office has been looking closely at the number of AEMTs and paramedics who have immunization endorsements. She said immunizations are specifically addressed in NRS 450B.191 and over time they have had providers take the training and participate in immunization and because of COVID-19 this increased the need to add to the numbers of providers with the endorsement. She said when they first surveyed providers, they discovered there are 169 providers with the endorsement. Four weeks later after some training there was an increase of 64 providers. She said there are scheduled trainings through October and November, so they continue to add to those numbers. She explained once a provider is approved for the endorsement it will be listed on their certification. Endorsements do not appear on the public portal in ImageTrend. So, it is important the provider presents a copy of their certification that lists their endorsements to their agency. Dr. Carrison asked who approves the training. Bobbie said it's a group effort between the instructors and medical directors. She also informed them the state has resources to help agencies provide the training.

14. Discuss and possible approval of recommendation that the State EMS Office develop a policy and procedure for maintenance of immunization endorsement for existing holders and processing of new provider endorsements and to correct in the ImageTrend System to maintain these endorsements once issued. – Bobbie Sullivan, EMS Program Manager.

Bobbie said they do have that information in ImageTrend. They have not developed a standardized report for that just yet, but it is safe to say that if a provider applies for the endorsement and the certificate is regenerated to them, they can then print that out showing the endorsement. Bodie said with the transfer to ImageTrend a lot of providers have lost their endorsement and he suggests the EMS office develop a policy and procedure on how those providers can get their endorsement back. Bobbie said when the provider requests to get their immunization endorsement back they review information that did not migrate into ImageTrend but is stored in another database to confirm they did in fact have the endorsement so they can make those corrections. Bodie asked if a listserv could be sent out to let people know their endorsement may not have transferred over. Bobbie said that is something they can look into and asked him what kind of numbers he is seeing. Bodie said he isn't exactly sure, but he knows Carson City Fire Department was largely affected by it. He said a lot of those providers don't know they can get the

endorsement back so getting some sort of notification out to people letting them know they can get their endorsement back would be a good idea. Bobbie said she will reach out to the department to get a personnel count and review their files. Sandy Wartgow said some of their providers endorsements didn't transfer over and others didn't know to select it during the renewal application process and that she has been working with Melanie to get those resolved. Chris McHan said they have reviewed their staff and only found two providers that had this issue. He asked if there is a way for an agency to pull a report from ImageTrend to list all the providers they have with an endorsement. Michael said unfortunately, no, but an agency can reach out to staff and they can provide a list. Zebulon asked with that report would there be a way to track those providers that lost their endorsement. Michael said unfortunately, no, and explained that information didn't transfer into ImageTrend and all that information is secured in a separate database. Michael said if any provider has lost their endorsement the quickest way to get that resolved is to send an emails to the healthems@health.nv.gov email address.

15. Discuss and possible approval of recommendation that the EMS Office provide an update to the status of the Emergency Medical Systems Program Policies and Procedures Manual dated March of 2016. – Bobbie Sullivan, EMS Program Manager.

Bobbie has been discussed with her supervisor and is being addressed but will be complete as time permits. Bodie asked Bobbie if the policies and procedures dated March of 2016 still stand until updated policies and procedures can be created. Bobbie said she isn't sure if those were ever completely approved so she would have to research that and get back to him.

MOTION: Bodie Golla made a motion to include this item on the next agenda as a follow up item to allow.

SECOND: James Wohlers

PASSED: Unanimously

16. Announcement of next meeting date, and adjournment.

Jenna Burton informed the committee that the third Wednesday in January will be January 20, 2021. Steven said if any members have any items or discussions, they want included on the next agenda to please send them to him.

17. Public Comment - No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.

Dr. Carrison complimented the committee and staff on participating in these virtual meetings because the are not a substitute for the in-person meeting and he told everyone he will be happy to see everybody in person again once able to. Steven agreed with Dr. Carrison about the virtual meetings being difficult and he prefers the in-person meetings

as well. Markus asked EMS staff if at the next meeting there will be an easier way to call in for members and public. Bobbie said staff is looking into other ways to allow people to call in. Bodie said he wanted to note in public comment that some of his agenda items had been removed when the state created the agenda and some items had been edited and changed. He pointed out in the rules of order, under meetings, section 2, item e, the Chair cannot deny a request for an agenda item. He said that didn't happen in this case, the State took it upon themselves to exclude his items and change them. He said he would like to know what gives the state the authority to interfere with their meeting rules like that. He said there were a couple of items he wanted to discuss today but he would ask to have them added to the January meeting since they were removed from today's agenda and he asked that they will be unedited. Bodie said one item that should be included on the next agenda is the Vice-Chair vacancy and nominating someone for that position. Steve said that is correct and that it must have been an oversight for this meeting since it was discussed and requested to be included on today's agenda. Steve said that if any members have agenda items they would like included to please send them to him and the state office so they can work together and make sure they are included on the next agenda. Michael said before the meeting he reviewed NRS450B.153, which is the duties of the committee, and he said there were a couple that stood out to him. One being, reviewing and advising the Division regarding the management and performance of emergency medical services in this State and regarding statewide emergency medical protocols. He asked what the committee has been doing in regard to that. He also mentioned the committee's responsibility to review periodically the budget of the Division that relates to emergency medical services and asked if the committee has reviewed the current budget for the EMS program. Steve said that during his time on the committee they have never seen a budget presented for review. He said if those are the responsibility of the committee, he can work with the EMS Program Manager to have them included as agenda items at the next meeting. Michael said he appreciates Steve putting these items on the next agenda so the committee can discuss the items further to see if there is anything that can be done to improve the EMS program which he believes will in turn improve EMS across the state. Chris said with Bobbie moving up to the Program Manager position they would like to see a representative that is still in the Elko area so they still have easy access to their field representative like they have had for several years because he thinks its very important to have a representative in that part of the state so they don't feel like they are being forgotten about. Steve agreed saying if the state can make that happen it would be appreciated.

18. Adjournment at 2:15 p.m.